

Minutes of meeting of the FULL COUNCIL held on Wednesday, 21st February, 2024 in Civic Community Hall, Vicarage Lane, HAILSHAM (10.00 a.m. to 2.23 p.m.)

PRESENT: Councillors A Arthur, K Benton, A Blake-Coggins, G Blake-Coggins (Vice-Chair), D Brookbank, J Clark, C Coleman, G Collins, B Cox, G Draper, M Everitt, M Fairweather, M Gadd, S Glynn-Ives, D Greaves, R Grocock, P Holbrook, J Howell, J Hulbert (Chair), M Lunn, D Manvell, R Millward, A Newton, G Owen-Williams, J Partridge, Dr P Patterson-Vanegas, C Primett, Dr B Redman, B Reed, G Shaw, D Shing, O L Shing, S Shing, I Tysh, D Upton, C Osborne, D White, G White, K Williams, A J Wilson and A Wilson.

APOLOGIES: Apologies for absence were received from Councillors N Cleaver, P Coleshill and R Shing.

24/5 APOLOGIES

Apologies for absence were received.

24/6 DECLARATIONS OF INTEREST

No declarations of interest were made.

24/7 CALL OVER PROCEDURE

The following items were reserved from the Call-Over list for discussion later at the meeting:

- Agenda item 7, Paragraph 21 – Horam Parish Council - Community Ownership Fund - Request for Match-Funding – reserved by Councillor Newton.
- Agenda item 9 – 2024/25 Budget and Medium-Term Financial Strategy 2024/25 to 2028/29 – General Fund and Housing Revenue Account – mandatory recorded vote
- Agenda item 12 – Review of the Council’s Pay Policy for 2024/25 – Reserved by Cllr Manvell.
- Agenda item 14 – Council Tax Empty Homes and Second Homes Premium – Reserved by Cllr Andrew Wilson.
- Agenda item 17 – Constitution Review 2023 – Reserved by Cllr Manvell.

In accordance with Procedure Rule 12.9 the receipt of the unreserved items was moved by Councillor Gavin Blake-Coggins and declared carried by the Chair.

RESOLVED – To receive the following items from the Call-Over list and approve the recommendations therein:

- 1) Item 7, Report on Behalf of the Cabinet by the Leader:

- a) Items dealt with under **delegation by the Cabinet:**
- Paragraph 1 – Performance Management Quarter 1 and 2 2023/24
 - Paragraph 2 – Financial Management 2023/24 Quarter 2 Forecast to Year End
 - Paragraph 3 – Draft 2024/25 Budget and Medium Term Financial Strategy
 - 2024/25 to 2028/29 - General Fund and Housing Revenue Account for consultation
 - Paragraph 4 – Review of Flexible Fixed Term Tenancies
 - Paragraph 5 – Review of the Housing Services Health and Safety Policy
 - Paragraph 6 – Review of the Housing Allocations Policy
 - Paragraph 7 – Playing Pitch and Outdoor Sports Strategy and Action Plan (PPOSS&AP)
 - Paragraph 8 – Climate Change Action Plan - Annual Report
 - Paragraph 9 – Mayfield Update Report (Exempt)
 - Paragraph 10 – Fees and Charges 2024/25
 - Paragraph 11 – Review of Staff Remuneration for 2024/25
- b) Items dealt with under **delegation by Individual Portfolio Holders:**
- Paragraph 12 – Consultation Response to the Provision of information to tenants: Direction to the Social Housing Regulator on tenants' rights and complaints.
 - Paragraph 13 – Joint Complaint Handling Code - Consultation Responses
 - Paragraph 14 – Updating of Wealden Crematorium Regulations
 - Paragraph 15 – Changes to Outside Bodies (November 2023)
 - Paragraph 16 – Wealden District Council - (Off-Street Parking Places) Order 2015 (Amendment No. 5)
 - Paragraph 17 – Consultation Response to the use of the Regulator for Social Housing statutory, enforcement and other powers
 - Paragraph 18 – HRA Anti Social Behaviour Policy 2024-2027
 - Paragraph 19 – Response to the consultation for Local Authorities on a cap on safe and legal routes.
 - Paragraph 20 – Calculation of the Council Tax Base for 2024/25
 - Paragraph 22 – Response to the consultation on Modern Leasehold: Restricting Ground Rent for Existing Leases.
 - Paragraph 23 – Approval of the NNDR1 Form 2024/25
 - Paragraph 24 – Estimate of the Collection Fund Surplus for Distribution.
 - Paragraph 25 – Local Plan Authority Monitoring Report (AMR) - 2022/23 period
 - Paragraph 26 – Brownfield Land Register 2023
- c) Items **recommended to Full Council by Cabinet:**
- Paragraph 28 – Capital Strategy 2024/25 (Also on agenda at Item 10)

- Paragraph 29 – Treasury Management Strategy 2024/25 (Also on agenda at Item 11)
 - Paragraph 31 – Localisation of Council Tax Reduction Scheme 2024/25 (Also on agenda at Item 13)
 - Paragraph 33 – Members’ Allowances Scheme 2024-25 (Also on agenda at Item 15)
- d) Items **recommended to Full Council by Individual Portfolio Holders:**
- Paragraph 34 – Infrastructure Funding Statement (CIL Governance) December 2023 (Also on agenda at Item 16)

24/8 MINUTES

Moved by Councillor Andrew Wilson and seconded by Councillor Holbrook.

RESOLVED – that the minutes of the meeting held on 22 November 2023 as circulated on the agenda be taken as read, confirmed as a correct record and signed by the Chair.

24/9 CHAIR'S ANNOUNCEMENTS

The Chair noted that she was yet to take up official duties outside the meeting but looked forward to a fulfilling schedule of activities which would be reported to future meetings. She welcomed members attention to recent correspondence which had been circulated and advised members of her open-door policy to any enquiries.

The Vice-Chair advised members that since the meeting in November he had addended a number of events on behalf of the Council, including:

- Reopening of Eastwell Bridge.
- Sussex Independent Film Festival.
- Reception at Arundel Church hosted by Their Graces the Duke and Duchess of Norfolk.
- Youth performance at Glyndebourne.
- Polegate Pantomime.
- Judges Procession at Lewes.
- Presentation of the King’s Award for Voluntary Services in Uckfield.

24/10 QUESTIONS FROM THE PUBLIC

The Chair noted that one question had been received and answered in accordance with Procedure Rule 6, details of which were as set out on the agenda. The questioner, Mr Rowland, was present to ask a supplementary question.

Supplementary question from Mr Rowland:

Mr Rowland welcomed the Council’s recognition of the impact of air pollution. He noted that the only monitoring station was situated in the South Downs National Park and asked how could the Council be sure that no residents were affected by pollutants in excess of the national standards?

Response from Councillor Williams, Portfolio Holder for Public Health, Wellbeing and Asset Management:

Councillor Williams thanked Mr Rowland for raising this important issue and advised this was a matter the new administration would be looking into further.

24/11 REPORT ON BEHALF OF THE CABINET BY THE LEADER

A) RESERVED ITEMS FROM THE LEADER'S REPORT – DELEGATED

The following items, previously dealt with under delegation, were reserved for discussion. No vote was required.

Paragraph 21 Horam Parish Council – Community Ownership Fund – Request for Match-Funding

Reserved by Councillor Newton who deferred to Councillor Howell who asked that given the Council had declined the Parish Council's request for match funding how it would help offset the loss of open space considering the allocations included in the Draft Local Plan.

Councillor Williams responded and advised that the council did not usually consider such funding outside the community grants programme but was committed to working with the Parish Council to bring forward other opportunities. He added that he had ensured the decision to decline the offer was made in public and the associated report set out the rationale for the decision.

B) RESERVED ITEMS FROM THE LEADER'S REPORT – RECOMMENDED

The remaining reserved items were set out on the agenda in their own right and would be dealt with under their respective agenda items.

24/12 QUESTIONS FROM MEMBERS

A) WRITTEN QUESTIONS

None.

B) ORAL QUESTIONS

1. Councillor Newton to Councillor Collins, Finance and Human Resources Portfolio Holder, relating to confidence in the interest rates projections stated in the budget papers.
2. Councillor David White to Councillor Tysh, Planning and Environment Portfolio Holder, relating to the outstanding Major Road Network bid for A22 improvements.
3. Councillor Stephen Shing to Councillor Williams, Public Health, Wellbeing and Asset Management Portfolio Holder, relating to on-street parking enforcement.
4. Councillor Manvell to Councillor Partridge, Leader of the Council, relating to the timing of a review of on-street parking enforcement.

5. Councillor Clark to Councillor Millward, Housing and Benefits Portfolio Holder, relating to the Council Tax Reduction Scheme.
6. Councillor Gadd to Councillor Tysh, Planning and Environment Portfolio Holder, relating to design work and the Council's liability for A22 improvements.
7. Councillor Cox to Councillor Williams, Public Health, Wellbeing and Asset Management Portfolio Holder, relating to tackling anti-social behaviour in specific households.
8. Councillor Shaw to Councillor Millward, Housing and Benefits Portfolio Holder, relating to the rise of homelessness and the financial impact of homelessness on the council.
9. Councillor Reed to Councillor Tysh, Planning and Environment Portfolio Holder, relating to setting up a working group on Suitable Alternative Natural Greenspaces (SANGs) and welcoming Mark Pearson as Chief Executive of Ashdown Forest.
10. Councillor Andrew Wilson to Councillor Partridge, Leader of the Council, relating to setting up a Overview and Scrutiny Committee working group on on-street parking enforcement.
11. Councillor Patterson-Vanegas to Councillor Partridge, Leader of the Council, relating to including Parish Council in tackling on-street parking.

24/13 2024-25 BUDGET AND MEDIUM-TERM FINANCIAL STRATEGY 2024-25 TO 2028-29 - GENERAL FUND AND HOUSING REVENUE ACCOUNT

Councillor Collins moved and Councillor Partridge seconded the recommendations set out in the report.

The Chair took a recorded vote on the **substantive motion** as required by statute which was **carried**.

Recorded vote:

- **For:** Councillors Arthur, A Blake-Coggins, G Blake-Coggins, Brookbank, Clark, Coleman, Collins, Everitt, Fairweather, Glynn-Ives, Holbrook, Hulbert, Millward, Owen-Williams, Partridge, Patterson-Vanegas, Shaw, D Shing, O L Shing, S Shing, Tysh, Osborne, G. White, Williams, Alison Wilson and Andrew Wilson. (26)
- **Against:** None.
- **Abstain:** Councillors Benton, Cox, Draper, Gadd, Greaves, Grocock, Howell, Lunn, Manvell, Newton, Primett, Redman, Reed, Upton, and D White. (15)

RESOLVED –

- A. To agree that the Council increases its share of Council Tax for a Band D household by £6.23 (2.99%), with other bands increased in line with the formula (e.g. Band A £4.15, Band H £12.46); for the year 2024/25;
- B. To note that the Portfolio Holder for Finance and Human Resources approved the calculation of the following amounts for the year 2024/25 in accordance with the Local Authorities (Calculation of Council Tax Base)(England) Regulations 2012:
 - 68,474.0 being the amount calculated by the Council, in accordance with the Regulations, as its council tax base for the year.

- C. To agree the MTFs, and the General Fund Revenue 2024/25 budget, estimates for 2025-2029 and the General Fund Capital Programme contained therein;
- D. To agree the overall levels of Council Tax for the year 2024/25, as follows:
1. Acceptance of the Portfolio Holder for Housing and Benefits recommendation that:
 - a) The Council Tax Base for 2024/25, as calculated in accordance with The Local Authorities (Calculation of Council tax Base) (England) Regulations 2012, to be 68,474.0; and
 - b) The dwellings in those parts of its area to which a Parish precept relates to be as shown in **Appendix B Table 1** (column i).
 2. That the following amounts be calculated for the year 2024/25 in accordance with Sections 31 to 36 of the Local Government Finance Act 1992 (“the Act”):
 - a) £82,887,483 – Being the aggregate of the amounts which the Council estimates for the items set out in Section 31A(2) of the Act. *(This represents the gross expenditure of the Council including transfers to reserves, Special Expenses and Parish Precepts).*
 - b) £59,242,026 – Being the aggregate of the amounts which the Council estimates for the items set out in Section 31A(3) of the Act. *(This represents the gross income received by the Council including utilisation of reserves and the Revenue Support Grant settlement).*
 - c) £23,645,457 – Being the amount by which the aggregate at 2. a) above exceeds the aggregate at 2. b) above, calculated by the Council, in accordance with Section 31A(4) of the Act, as its council tax requirement for the year. *(This represents the Council Tax Requirement, including precepts).*
 - d) £345.32 – Being the amount at 2. c) divided by the amount at 1. a) above, calculated by the Council, in accordance with Section 31B(1) of the Act, as the basic amount of its council tax for the year. *(includes Parish precepts).*
 - e) £8,942,721 – Being the aggregate amount of all special items referred to in Section 34(1) of the Act. *(This represents the Parish Precepts – see **Appendix B Table 1** (column ii)).*
 - f) £214.72 – Being the amount at 2. d) above less the result given by dividing the amount at 2. e) above by the amount at 1. a) above, calculated by the Council, in accordance with Section 34(2) of the Act, as the basic amount of its council tax for the year for dwellings in those parts of its area to which no special item relates. *(excludes parish precepts).*
 - g) The amounts in the table below being the amounts given by multiplying the amount at 2. f) above by the number which, in proportion set out in Section 5(1) of

the Act, is applicable to dwellings listed in a particular band divided by the number which in proportion is applicable to dwellings listed in Valuation Band D, calculated by Wealden District Council, in accordance with Section 36(1) of the Act, as the amounts to be taken for the year in respect of categories of dwellings listed in different bands.

Valuation Band	Wealden District Council £
A	143.15
B	167.00
C	190.86
D	214.72
E	262.44
F	310.15
G	357.87
H	429.44

- h) That it be noted for the year 2024/25 East Sussex County Council, Sussex Police & Crime Commissioner and East Sussex Fire Authority have stated the following amounts in precepts issued to the Wealden District Council, in accordance with Section 40 of the Local Government Finance Act 1992, for each category of dwellings in the Wealden District Council's area as indicated in the table below.

Valuation Band	East Sussex County Council £	Sussex Police & Crime Commissioner £	East Sussex Fire Authority £
A	1,185.54	168.61	71.66
B	1,383.13	196.71	83.60
C	1,580.72	224.81	95.55
D	1,778.31	252.91	107.49
E	2,173.49	309.11	131.38
F	2,568.67	365.31	155.26
G	2,963.85	421.52	179.15
H	3,556.62	505.82	214.98

- i) That the amounts stated in **Appendix B Table 1** (column v) to be calculated by adding to the amount at 2. f) above the amounts of the special item or items relating to dwellings in those parts of the Council's area mentioned in **Appendix B Table 1** (column ii) divided in each case by the amount in **Appendix B Table 1** (column i), calculated by Wealden District Council, in accordance with Section 34(3) of the Act, as the basic amounts of its council tax for the year for dwellings in those parts of its area to which one or more special items relate.

- j) That the amounts stated in Appendix B Table 2 to be calculated by multiplying the aggregate of the amounts in 2. i) above by the number which, in proportion set out in Section 5(1) of the Act, is applicable to dwellings listed in a particular band divided by the number which in proportion is applicable to dwellings listed in Valuation Band D, calculated by Wealden District Council, in accordance with Section 36(1) of the Act, as the amounts to be taken for the year in respect of categories of dwellings listed in different bands.
 - k) That, having calculated the aggregate in each case of the amounts at 2. h) and 2. j) above, Wealden District Council, in accordance with Sections 30 and 36 of the Local Government Finance Act 1992, hereby sets the aggregate amounts in **Appendix B Table 3** as the levels of Council Tax for the year 2024/25 for each of the categories of dwellings shown in the Appendix.
- E. To agree the MTFS, and HRA Revenue 2024/25 budget, estimates for 2025-29 and the HRA Capital Programme contained therein; and
 - F. To approve the 2024/25 HRA rent increase of 7.7% in line with the Government's policy on rents for social housing.

24/14 CAPITAL STRATEGY 2024/25

Moved as part of the unreserved items on the agenda.

RESOLVED – To agree the Capital Strategy 2024/25, including the Prudential and Local Indicators, and Annual MRP Statement 2024/25.

24/15 TREASURY MANAGEMENT STRATEGY 2024/25

Moved as part of the unreserved items on the agenda.

RESOLVED – To agree the Treasury Management Strategy 2024/25, including the Prudential (Treasury Management) and Local Indicators.

24/16 REVIEW OF THE COUNCIL'S PAY POLICY FOR 2024/25

Reserved by Councillor Manvell.

Councillor Collins moved and Councillor Tysh seconded the recommendations set out in the report.

RESOLVED –

- A. To agree and adopt the pay policy at Appendix A of the report for the financial year 2024/25; and
- B. To authorise the Head of People and Organisation Development to make minor amendments to the policy to reflect subsequent changes in remuneration which arise during the year, together with any typographical changes.

24/17 LOCALISATION OF COUNCIL TAX REDUCTION SCHEME 2024/25

Moved as part of the unreserved items on the agenda.

RESOLVED – To approve the continuation of the Local Tax Reduction Scheme together with the increased income bandings to further support our residents from 1 April 2024.

24/18 COUNCIL TAX EMPTY HOMES AND SECOND HOMES PREMIUM

Reserved by Councillor Andrew Wilson.

Councillor Milward moved and Councillor Tysh seconded the recommendations set out in the report.

Councillor Andrew Wilson moved and Councillor David White seconded an amendment to the effect that the matter be referred to the Audit, Finance and Governance Committee.

During the debate, Councillor David White raised a point of order questioning the order of speakers. The Chair ruled that it was correct for the mover of the original motion to have the right of reply on an amendment.

During the debate, Councillor Andrew Wilson moved and Councillor Collins seconded a procedural motion for a **recorded vote** on the amendment which was **carried**.

The Chair took a recorded vote on the **amendment** which was **not carried**.

Recorded vote:

- **For:** Councillors Benton, Brookbank, Draper, Gadd, Greaves, Grocock, Howell, Lunn, Newton, Primett, Redman, Reed, O L Shing, S Shing, Upton, D White, G White and Andrew Wilson. (18)
- **Against:** Councillors Arthur, G Blake-Coggins, Clark, Coleman, Collins, Cox, Everitt, Fairweather, Glynn-Ives, Holbrook, Manvell, Millward, Owen-Williams, Partridge, Patterson-Vanegas, Shaw, Tysh, Usborne, Williams and Alison Wilson. (20)
- **Abstain:** Councillors A Blake-Coggins and Hulbert. (2)

Debate returned to the original motion.

During the debate, Councillor Owen-Williams raised a point of order questioning whether the present speech was addressing the motion. The Chair ruled that the speech in question was in order as the comments addressed reasons for voting against the motion.

During the debate, Councillor Collins moved and Councillor Andrew Wilson seconded a procedural motion for a **recorded vote** on the original motion which was **carried**.

The Chair took a recorded vote on the **original motion** which was **carried**.

Recorded vote:

- **For:** Councillors Arthur, A Blake-Coggins, G Blake-Coggins, Clark, Coleman, Collins, Cox, Everitt, Fairweather, Glynn-Ives, Holbrook, Hulbert, Manvell, Millward, Owen-Williams, Partridge, Patterson-Vanegas, Shaw, Tysh, Osborne, Williams and Alison Wilson. (22)
- **Against:** Councillors Benton, Draper, Gadd, Greaves, Grocock, Howell, Lunn, Newton, Primett, Redman, Reed, Upton, D White and Andrew Wilson. (14)
- **Abstain:** Councillors Brookbank, O L Shing and G White. (3)

RESOLVED – To agree and implement the Empty Homes and Second Homes Premium Policy.

24/19 MEMBERS' ALLOWANCES SCHEME 2024/25

Moved as part of the unreserved items on the agenda.

RESOLVED –

- A. The Members' Basic Allowance, Special Responsibility Allowances (SRA) and Subsistence Allowances for the year 2024/25 be increased by 4%, in line with the Pay Award to staff;
- B. The levels of Travelling Allowances remain unchanged and are re-affirmed;
- C. The Childcare and Adult Carer's Allowances be paid in line with, but not less than, the National Living Wage, which will increase to £11.44 per hour as of April 2024; however Wealden's policy of re-imbursing reasonable actual costs of care above the level of the allowance be endorsed, at the Portfolio Holder's discretion;
- D. The Special Responsibility Allowances (SRA) for opposition members be implemented; and
- E. The Head of Legal and Governance Services be authorised to make the necessary amendments (if approved) to the Constitution, as contained in Part 6 Members' Allowances Scheme.

24/20 INFRASTRUCTURE FUNDING STATEMENT (CIL GOVERNANCE) DECEMBER 2023

Moved as part of the unreserved items on the agenda.

RESOLVED –

- A. The retention of £20.35 million from CIL receipts collected and earmarked to fund improvements to health and wellbeing infrastructure and highways infrastructure within the district as identified within the IFS, for a further year;
- B. To reimburse the administrative costs of £0.091 million and retain them as part of the Council's Revolving Infrastructure Fund reserve;
- C. To retain the balances of CIL receipts for use on infrastructure projects in the financial period 2023/2024; and
- D. To transfer the sum of £242,190 from CIL to the Joint Authorities SAMMS account.

24/21 CONSTITUTION REVIEW WORKING PARTY REPORT

Reserved by Councillor Manvell.

Councillor Partridge moved and Councillor Andrew Wilson seconded the recommendations set out in the report.

Councillor Manvell moved and Councillor Cox seconded an amendment to add a part d) and e) to the motion that reads: d) That part 4(5) of the Constitution – Overview and Scrutiny Procedure Rules, section 5 be amended to strike out the words: “The Chairperson position will be allocated to the majority party. The Deputy Chairperson shall be a member of an opposition party”; and e) That the Council commits to a full review of the Constitution in 2024.

The Chair took a vote on the **amendment** which was **not carried**.

Debate returned to the original motion.

The Chair took a vote on the **original motion** which was **carried**.

RESOLVED –

- A. To agree the amendments to the Constitution, as summarised in Appendix A and set out in more detail in the body and Appendix B of the report and to delegate to the Monitoring Officer the power to make those changes to the Constitution as recommended;
- B. To authorise the Monitoring Officer, in consultation with the Chair of the Audit, Finance and Governance Committee, to undertake the recruitment process and appoint up to two independent persons to the Audit, Finance and Governance Committee on a non-voting basis for a term ending in May 2027; and
- C. To agree the payment of an annual allowance and travel and subsistence expenses to the independent persons in accordance with the recommendations of the Independent Remuneration Panel.

24/22 MOTION FROM COUNCILLOR COLEMAN

Councillor Andrew Wilson raised a point of order questioning whether the motion from Councillor Coleman was within the powers or duties of the Council. The Chair ruled that the motion was in order.

Councillor Coleman moved and Councillor Arthur seconded the motion set out in the associated notice on the agenda.

Councillor Manvell moved and Councillor Cox seconded an amendment that adds words so that the relevant parts read: A. To support the resubmission of the Climate and Ecology Bill; C. To write to Ms Nusrat Ghani, to inform her that this motion has been passed, and urge her to sign up to support the CE Bill when resubmitted.

During the debate, Councillor Partridge raised a point of order questioning whether the present speech was addressing the amendment. The Chair ruled that the speech in question was in order.

During the debate, Councillor Williams raised a point of order questioning whether the present speech was addressing the amendment. The Chair ruled that the speech in question was in order.

The Chair took a vote on the **amendment** which was **carried**.

The motion as amended became the substantive motion.

During the debate, Councillor Reed raised a point of order questioning whether the present speech was addressing the motion. The Chair ruled that the speech in question was in order.

During the debate, Councillor Patterson-Vanegas moved and Councillor Collins seconded a procedural motion for a **recorded vote** on the substantive motion which was **carried**.

The Chair took a recorded vote on the **substantive motion** which was **carried**.

Recorded vote:

- **For:** Councillors Arthur, A Blake-Coggins, Brookbank, Clark, Coleman, Collins, Cox, Everitt, Fairweather, Glynn-Ives, Holbrook, Hulbert, Manvell, Millward, Partridge, Patterson-Vanegas, Reed, Shaw, Tysh, Osborne, Williams and Alison Wilson. (22)
- **Against:** Councillors Benton, Greaves, Owen-Williams, Primett, D White, G White and Andrew Wilson. (7)
- **Abstain:** Councillors G Blake-Coggins, Gadd, Grocock, Lunn, Newton, Redman, O L Shing and Upton. (8)

RESOLVED –

- A. To support the resubmission of the Climate and Ecology Bill;
- B. To inform local residents and inform local press/media of this decision;
- C. To write to Ms Nusrat Ghani, to inform her that this motion has been passed, and urge her to sign up to support the CE Bill when reintroduced; and
- D. To write to Zero Hour, the organisers of the cross-party campaign for the CE Bill, expressing Wealden District Council's support.

24/23 URGENT BUSINESS

None.

Chair